# Hosted By:

# **Sacramento Fire Dept.**

# Meeting Location

Sacramento Training Division

Room 111

2409 Dean Street

McClellan, CA  95652

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**Members**

Robert Rezende (SND) Jason Serrano (BDC) Matt Brown (CNT)

Angel Prieto (BLM) Steve Davis (SBC) Cathy Johnson (OES) Patrick D’Arcy (SFR) Cary Wright (KRN) Pedro Arreguin (VNC) Caryn Petty (CDF) Eric Roberts (LFD) Chris St. Pierre (USFS) Tim Adams (ANA) Scott Lewis (SCR) Derrick Chapman (LAC) Dan Coyle (MNL) Brian Duffy (TLC) Dave Semple (CDF)

Chris Landry (EDH) Jim Henery (ORC) Brett Russel (BSH) Absent?

**Guests**

Jim Johnstone (OES)

**Welcome, Introductions, and Logistics & Salute**…..………………................Scott Lewis (SCR)

1. **Moment of Silence for Firefighters and Police Officers LODD**

***Jacob Kincaid***, Richlands Fire-Rescue, Richlands VA. February 3rd, 2025

***Mark Eads***, Kings County Fire Dept., Hanford CA. February 1st, 2025

***Roger Lathrop***, Big Elm Volunteer Fire Dept., Millerton PA. January 23th, 2025

***William “Bill” Nix,*** Thomasville Volunteer Fire Dept., Birch Tree MO. January 16th, 2025

***Christopher Higgins,*** Montgomery County F&R Services, Gaithersburg MD. January 11th, 2025

***Jeffery Fiala,*** Honolulu Fire Dept., Honolulu HI. January 6th, 2025

***Adam “Pugsley” Kuspa,*** Elkhart Fire Dept., Elkhart IN. January 6th, 2025

***Jason Craig***, CAL FIRE CSR, California, December 16, 2024

**\*\*And all Law Enforcement Officers LODD\*\***

1. **Agenda Review and Additions**……………………………………...…………..…..….…Serrano
   1. Items added in New Business: I, J, & K added.
2. **Review and Approval of January Meeting Minutes**…………..…….…….…….…… Serrano
   1. Motion to approve - Wright, Second - St. Pierre
3. **Task Force Update**…………………………………..…………………………..….…..…...Serrano
   1. Serrano gave an overview of products approved at the January BoD meeting.
   2. Large cities North BoD seat shifts from San Francisco to Sacramento City. Chief Lewis to represent. Chief D’Arcy will shift to represent STEAC.
   3. Brown discusses the use of templates for FIRESCOPE products.
   4. Brown discusses rosters. All Subcommittees shall use the approved roster so that voting members are accurately reflected. Note that the Chair, Vice Chair, and Secretary will need to be listed twice. Task Force members will need to be listed on Subcommittee rosters in the Liaison position.
4. **Ops Team Update**........................................................................................,.............Johnstone
   1. Johnstone gives update. NWCG to attend the April meeting.
   2. 410-4 submitted after review by CAL OES Legal review.
   3. Discussion of impact of movement with BoD seats. Coyle, D’Arcy discuss movement with San Francisco Fire Department members.
5. **Cal OES Update**……………………………………………………….……...…....…....…. Johnson
   1. Gave update on 40 Pre-Positions since last meeting.
6. **OSFM SFT Report**……………………………………….……..…………….…..……….…….Petty
   1. CCR, Title 19
      1. The CCR, Title 19 text and Procedures Manual will be available for Public Comment on January 31, 2025.
      2. Updates: PM to include all new/updated curriculum, retirement of CIRM, addition of Index Guides, editorial amendments.
   2. Acadis
      1. SFT is proposing more feature enhancements, and navigating the challenges with CAL FIRE IT.
   3. Blueprint 2030
      1. Pending approval, SFT looks forward to the next steps in implementing Strategic Goals.
   4. Annual Report 2023
      1. Available online: SFT Annual Report
   5. 2025 Curriculum Projects/Updates
      1. Fire Fighter 1A and 2A
      2. Fire and Emergency Services Instructor – Certification Expansion
      3. National Accredited Certification Expansion - FESI 1 & 2
      4. Non-Motorized Watercraft Rescue Technician (2021) Course Rollout – Delivery Format Change
   6. Staff Report - Non-Motorized Watercraft Rescue Technician
      1. Since the original virtual rollout, the cadre identified safety concerns within the dynamic water environment that requires in-person training. There will be a minimum of three two-day in-person rollout courses in 2025.
      2. Fire Officer 3 and 4
         1. Update to CFO and ECFO tracks to align terminology
         2. Change to courses and hours
   7. Curriculum Development
      1. Prevention Series update underway - Current
      2. Behavioral Health Cancer Awareness update – Feb 2025
      3. Driver/Operator Series – Pending
   8. 2025 (New) Projects
      1. SFT Webpage Update: In alignment with the proposed Blueprint 2030, SFT will be improving webpage and interface with handheld devices. This follows a review of user data, webpage traffic, and consultation with GovAps to develop an SFT app.
   9. CICCS: State Fire Training will be working with the OSFM Leadership team to more clearly identify the CICCS workload and cooperative efforts with CalOES.
   10. Invoicing
       1. Course Processing and Invoicing Tutorial Video
       2. New invoice/payment program implemented July 2024
       3. ARTP/ALA may utilize new process or continue with hard-copy invoices
       4. Ensure billable personnel are added to organization as invoice payor
   11. SFT User Portal WebForms
       1. Students generate SFT ID prior to course attendance
   12. Distance Education - Only available to ALAs and ARTPs
       1. Distance Education Info Bulletin
       2. Electronic Course Delivery Application and Distance Education Outline Example - FF1A (FC3), FF2A (CPVRT, FC4)
   13. Skill Issuance
       1. Random Skills may only be exchanged through formal request with extenuating circumstances inhibiting ability for delivery of skill(s).
       2. Fire Fighter Exam Random Skill Issuance
   14. Compliance
       1. Candidate supervision
       2. Exams to take place only at approved site per accreditation
       3. Capstone format, no extended or partial deliveries
       4. Any record of written exam is strictly prohibited
7. **Old Business/Projects Updates**
8. FOG ICS 420.1 2022 – Sales – App Update..……….………………….….….…… Johnson
   1. New App Revision Analytics…………………………………..…….…………..Johnson
   2. Asks Task Force to test update: Fillable Forms to be the main purpose of testing.
   3. Icons and graphics to be updated.
   4. The remaining paper FOGs are to have a sticker added to reflect approved verbiage on the Common Responsibilities page. BoD approved the added verbiage in January.
   5. A date to be selected for final sale of paper FOG manuals. Johnstone leads discussion of updating FOG app.
9. Additional members to subcommittees………………………………………………..……..All
   1. St Pierre proposed Carvel S Bass (USFS) to GIS Subcommittee.
      1. Adams makes motion, seconded by Chapman
   2. St Pierre proposed Andrea Littlefield (USFS) to CAD to CAD Subcommittee.
      1. Serrano makes motion, seconded by Semple
   3. St Pierre proposed Stephen Volmer (CAL FIRE) to the Predictive Services Subcommittee.
      1. Adams makes motion, seconded by Chapman
   4. Landry proposed Patrick J. Ferguson (Five Cities Fire Authority) to the Incident Safety Subcommittee.
      1. Chapman makes motion, seconded by Lewis
   5. Wright proposed Kristine Thompson to Behavioral Health Subcommittee.
      1. Coyle makes motion, seconded by Chapman
   6. Henery proposed Mathew Falat (VNC) to the Structure Fire Subcommittee.
      1. Serrano makes motion, seconded by St. Pierre
   7. Henery proposed Hugh Montgomery IV (SBC) to the Structure Fire Subcommittee.
      1. Chapman makes motion, seconded by St Pierre
10. Southern and Northern California Solicitation Letter (Update)…………………………Coyle
    1. To be removed from this agenda moving forward, no discussion.

1. Structure Defense Guidelines, ICS 600………………….……………………………...Adams
   1. No update due to deployments.
2. ICS-910 (Update) ………………………………………………………….………………Landry
   1. Landry shows track changes version. Updates include formatting changes, additional reference to IRPG, and clarification of the use of the term “Mayday”. Michael Klusyk, Chair of the Incident Safety Subcommittee, joins.
   2. BHO PPT/Job Aid ICS 903 (Approved)
      1. No discussion
   3. NFPA 1851 Best Practices White Paper (Approved)
      1. No discussion
   4. Civil Unrest ICS 912 (Approved)
      1. Late edit request by Chief Rueda
      2. Verbiage reviewed in the track change form. Links to FOG Chapters 3 and 18 to be added to “Organization”.
      3. Motion to move document with changed verbiage - Adams, second by Chapman.
3. FIRESCOPE Task Request Form…….…………………….…………………………..Roberts
   1. Application to current tasks, updates
      1. Safety Officer (SOFF) to ISSC
         1. Discussion on transition from SOFR to SOFF and SOF3. Next update will be after April, 2025. CICCS and STEAC are involved. Lewis to carry issue forward.
      2. UAS Incursions
         1. Tasking Form created, shared with Chapman.
4. 2025 Quarterly Briefings………….……….……………………….……………………Rezende
   1. January QB (Approved)
   2. Identify Topics for April QB
5. Standard Wildland Preplan Working Group Tasking………………..…..……..Duffy/Arreguin
   1. Duffy reports that the document is under review. The timeline is estimated to be ready by the next TF meeting.
6. TS&R Document Review…………………………………………………...…….….…….Coyle
   1. OSD Updates (162 Break-Up)
      1. In progress, swift water to be removed.
   2. ICS 1220 REMS Crewmember
      1. Sepulveda (REMS Subcommittee Chair) presents, takes feedback on Job Aid.
   3. SFT New Curriculum Tech Rescue White Paper (Referred to STEAC)
      1. Lewis reports that stakeholders met and are moving the rollout class forward. Rollout cost not fully determined.
   4. Arbor Rescue (ICS 162-5 Discussion)
      1. No update
   5. Water Rescue Resource SF S&R Typing White Paper (Approved)…..…..Coyle
      1. Coyle to work with CICCS to implement.
7. HazMat SOFR White Paper (Discussion)…………………………....…..………….Roberts
   1. No update, HazMat Subcommittee to meet in two weeks.
8. **Current BOD Tasking**

1. Hand Crew Standards OSD (Approved)..….…………..……………………………….Adams
   1. Implementation. Adams presents the white paper. Input is given.
   2. To be presented to BoD in April.
   3. Motion to approve white paper by Roberts, second by Semple.

**10. New Business**

* 1. CRR/ Fire Prevention SC (Discussion White Paper Draft)…………………..….….Duffy
     1. Duffy presents CRR. To incorporate BoD report verbiage.
  2. 410-2 Revision Strike Team Designation Blocks………………………………..St. Pierre
     1. White paper - Shows paper. No changes noted.
     2. Proposed 410-2 edits - Shown, no edits.
        1. Motion to approve by Adams, second by Lewis.
  3. 410-4 Updates/ Bagley Keene RRO…………………………………….………Johnstone
     + - 1. Reflected in MACS 410-8 and 410-9
  4. Comms 205 Best Practices White Paper (Going to CWCG)…….……………Brinsfield
     + - 1. ICS 1301 Job Aid, to be discussed at the next Comms meeting. Nothing to report today.
  5. Mobile Communications Typing Standards (Discussion, 2007 FOG)………...Brinsfield
     1. Draft created, will be in next month’s Doc Package.
  6. ICS 441 (Approved)………………………………………………………..Brown/Brinsfield
     1. Document approved by BoD. No action needed.
  7. ICS 220 WF Change…………………………….………………………………MacFarland
     1. Idea was socialized and discussed. To be further discussed at next Aviation meeting.
  8. 2025 Charters, Rosters, Plans of Work (Approved)……………………………………All
     1. Per Cathy, all documents uploaded to FIRESCOPE website.
  9. Local Government handcrew Fiscal Impact………………………………………..Adams
     1. Appendix created with estimated costs.
  10. Fuels management ……………………………………………………………………Brown
      1. Brown discusses cost savings of prescribed fire when compared to uncontrolled burn incidents. Also discusses lower risk to responders and environment. Brown proposes white paper to explain benefits of prescribed burning when compared to free burning of fuels.
      2. Chapman adds that a funding mechanism is available post ignition, and proposes exploring funding prior to an uncontrolled ignition.
      3. Johnstone proposes list of bullet points to be discussed at next Ops Team Meeting. Topic to be added to proposed Ops Team agenda.

* 1. Mutual aid procedures…………………………………………………………………Brown
     1. Discussion on recent events. Discussion on process or interagency ordering. Discussion on procedure for ordering resources. No specific action item. Conversation to be continued at Ops.

**11. Specialist Groups and Subcommittee Reports**………………………………….……....…. All

|  |  |  |
| --- | --- | --- |
| ***Health and Safety*** | ***Special Operations*** | ***Incident Technology*** |
| **Incident Safety*​*** | **Technical Search and Rescue** | **GIS** |
| ***Behavioral Health​​​*** | ***Maritime Operations*** | **Predictive Services** |
| **Cancer Prevention** | **Hazardous Materials** | **Communications** |
|  | **REMS (Ad-Hoc)** | **Emerging Information Technology​** |
|  | **Lithium-Ion (Ad-Hoc) Rezende/Roberts** | **CAD to CAD** |
| ***Emergency Operations*** | ***Air Operations*** | ***Training and Education*** |
| **EMS** | **Aviation Operations** | **CSFM Training** |
| **Structure Fire​** | **Unmanned Aerial System** | **STEAC** |
| **Wildland Fire** |  | **CICCS** |
| **Wildland Preplan** |  |  |

**12. Review of Upcoming Task Force Meetings**…………….……..……………………..............All

**2025 Meeting Schedule**

* 1. February 18/19 Sacramento, Sacramento FD – Lewis
  2. March 11/12 Napa TF 12/13 Ops, Menlo Park - Coyle
  3. April 15/16 Pismo Beach TF, Tulare County Fire Dept. – Duffy
  4. May 13/14 Campbell, MACS Exercise 5-14-25, Santa Clara County Fire Dept. – Brown
  5. June TBD San Francisco, San Francisco FD - D’Arcy
  6. July 8/9 Lake Arrowhead TF, San Bernardino County FD – Serrano
  7. August 12/13 South Lake Tahoe, Sacramento FD – Lewis
  8. September 9/10 San Diego TF, 10/11 Ops, San Diego Fire Dept. - Rezende
  9. October 7/8 - Monterey TF, CalFire - Semple
  10. November 11/12 - Catalina - Chapman
  11. December 2/3 Los Angeles TF, 3/4 Ops, Los Angeles City Fire Dept.- Roberts

**13. Future Ops Team and Board of Directors Meetings**

2025 Ops Team Schedule and Venues

* March 12 1300, March 13 0900 Napa
* June TBD San Francisco
* September 10/11 San Diego
* December 3/4 Los Angeles City

2025 Board Meeting Schedule and Venues

* January 22 1330, 23 0830 Temecula CA
* April 16 1330, 17 0830 Tulare Co.
* July 9 and 10 USFS Arcadia
* October 8 and 9 BIA Brooks

**14. Roundtable**……………………...................................................................................All